

PRESENTATION OF LEARNING: PLANNING TOOL

PHASE OF PRESENTATION	PROMPTING QUESTIONS	RELEVANT INFORMATION TO INCLUDE	HOW WILL WE PRESENT THIS?
INTRODUCTION (identifying and researching the issue)	What was the unique challenge or issue? What did you identify about this?		
	Who were the key stakeholders (who had a special interest) in the issue and what was their perspective?		
	How did you feel about the issue? How did it affect you, either then or in the future? How did this issue affect different people in the community?		
	What solution, initiative or action did you identify to take or could be taken?		

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BODY (selecting and planning an action or initiative) Implementing the project or action / initiative	What process did you take and follow to plan and develop the idea?		
	What consultation process did you undertake and what did they reveal?		
	What costs (financial, social, emotional, cultural, time etc.) did the project include include?		
	What challenges or hurdles did you face and overcome, or how did you deal with them?		

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CONCLUSION (the outcome of the project)	How did you contribute? What outcome or impact did the project, initiative or action have on: <ul style="list-style-type: none"> • Your group, • The stakeholders • The community 		
	What learning did you take from being involved in the project? What skills did you develop? What do you understand or value differently now?		
	How can you get others to care and get involved in possible solutions/projects associated with the issue/challenge?		

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PRESENTATION PROMPTS AND PLANNING	What visuals can you include to support?	
	Can you include key quotes from the interviews or surveys?	
	What sensory or descriptive language will you use?	
	Highlight the spoken communication skills you'll focus on (voice control, pace, pitch emphasis, gesture, movement, eye contact).	